

MEMORANDUM



Date: May 21, 2024

From: Rhonda Suda, SWWDB CEO

To: Local Elected Officials

Mr. Jerry Guth

Mr. Robert Keeney

Mr. Kevin Leavy

Mr. John Meyers

Mr. Jack Sauer

Mr. David Turk

RE: Southwest Wisconsin Counties Consortium (SWCC) Meeting Notice

Tuesday, May 28, 2024, 11:30 a.m. – 1:30 p.m.

SWWDB Administrative Office

1370 North Water Street, Suite 2, Platteville, WI 53818

If needed, virtual and call-in options are available. You may join the meeting from your computer, tablet, or smartphone:

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The next meeting of the Local Elected Officials, Southwest Wisconsin Counties Consortium, is scheduled for Tuesday, May 28, 2024, at the time and location listed above. This meeting will follow SWWRPC's meeting. The agenda for the meeting is included for your review.

All county board chairs are urged to attend the meeting. If you cannot attend, please arrange for an alternate to represent your county.

If you are unable to attend the meeting, please contact Katie Gerhards at k.gerhards@swwdb.org or (608) 314-3300 two days prior to the meeting date.

SWWDB is an equal opportunity employer and service provider. Upon advance request, reasonable accommodations will be made for persons with disabilities. If special accommodations are needed, please contact Katie Gerhards (k.gerhards@swwdb.org) or (608) 314-3300 at least two days prior to the meeting.

A proud partner of the  American Job Center network

Southwest Wisconsin Counties Consortium

Tuesday, May 28, 2024

11:30 a.m. to 1:30 p.m.

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Agenda

1. **Approval of Agenda** – (Action)

Approval of the May 28, 2024, meeting agenda is requested.

2. **Election of Officers** – (Action)

The by-laws of the Southwest Wisconsin Counties Consortium (SWCC) require an election for the positions of Chair and Vice Chair every two (2) years following local elections.

The person elected to the position of Chair of the SWCC will be the Chief Local Elected Official (CLEO). The Chair of the SWCC shall also serve on the Southwest Wisconsin Workforce Development Board (SWWDB) and the SWWDB Executive Committee. The SWCC Chair is also the person who signs documents and represents the SWCC in matters related to the Workforce Innovation and Opportunity Act (WIOA). The Vice Chair assumes the duties of the Chair in the absence of the Chair.

An election for the positions of Chair and Vice Chair of the SWCC is in order. Action is requested to nominate and elect individuals to serve in these positions.

3. **Approval of Minutes** – (Action)

Minutes of the Southwest Wisconsin Counties Consortium (SWCC) meetings held on February 27, 2024, and May 7, 2024, are contained in [Enclosures 1](#) and [Enclosures 2](#). Approval of the meeting minutes is requested.

4. **Program Year 2023-24 Financial Reports, Quarter 3** – (Action)

Danielle Thousand will share the SWWDB financial statements representing a draft of the financial condition of the organization through March 31, 2024. The following reports are submitted for review and consideration:

- Balance Sheet – [Enclosure 3](#)

- Statement of Operations – [Enclosure 4](#)

Additionally, SWWDB receives grants and contracts throughout the year that either increase or reduce the originally approved fiscal year budget. Budget modifications for the current program year are provided in [Enclosure 5](#).

Approval of the Program Year (PY) 2023-24 Quarter 3 financial statements and budget modifications is requested.

5. [2024-25 Budget](#) – (Action)

While SWWDB has not received official Program Year (PY) 2024-25 funding information from state agencies for several programs, SWWDB administration has estimated the 2024-25 Budget ([Enclosure 6](#)) based on last year's revenues, verbal discussion with funding entities, and planned expenses. Rhonda Suda and Danielle Thousand will review the budget with members and answer questions.

Approval of the 2024-25 Budget is requested.

6. [Appointment of Board Members](#) – (Action)

Board member Aaron Jach has resigned from the SWWDB. SWWDB administration received one (1) nomination for the open position – Kimberly Lantta, VP Treasury Management Relationship for First Mid Bank & Trust. Ms. Lantta is being nominated by the Wisconsin Community Action Association, and his application materials are found in [Handout 1](#).

Approval and appointment of Kimberly Lantta to the SWWDB Board is requested.

7. [Program Year 2024-25 WIOA Title 1 Allocations](#) – (Action)

SWWDB administration has not received formal notification of Workforce Innovation and Opportunity Act (WIOA) Title 1 Program Year 2024-25 funding at the time of this agenda's publication. SWWDB does expect to see decreases in the annual awards due to a healthy labor market. If award information is made available by the date of the meeting, SWWDB administration will discuss the awards and seek approval from the SWCC to accept the awards.

8. [Leased Employee Program](#) – (Information)

SWWDB has maintained a leased employee program for several years. The program has been primarily serving local county governmental entities and non-profits who are in need of limited-term employees. All employees placed through this program have access to all SWWDB benefits, which are determined by their full- or part-time status.

Danielle Thousand will provide an update on SWWDB's leased employee program ([Handout 2](#)).

9. [Adjournment](#)

The next meeting of the Southwest Wisconsin Counties Consortium is tentatively scheduled for August 27, 2024.

Southwest Wisconsin Counties Consortium Meeting

February 27, 2024

Meeting Minutes

The Southwest Wisconsin Counties Consortium meeting was held on Tuesday, February 27, 2024, in-person at the SWWDB Administrative Office and virtually via GoToMeeting. Attendance was as follows:

Members Present:	Mr. Marty Brewer Mr. Jerry Guth	Mr. Robert Keeney Mr. John Meyers
Guests Present:	Ms. Bridgette Stoeckel, DWD*	
Members Absent:	Mr. Jack Sauer	Mr. Richard Bostwick
Staff Present:	Ms. Katie Gerhards Mr. Matt Riley	Ms. Rhonda Suda Ms. Danielle Thousand

*Attended via teleconference.

The meeting of the Southwest Wisconsin Counties Consortium (SWCC) was called to order by Mr. Meyers at 11:37 a.m.

1. Approval of Agenda

The agenda of the February 27, 2024, meeting was presented for review and discussion. No changes were made.

Motion made by Mr. Brewer, seconded by Mr. Guth, to approve the agenda of the February 27, 2024, meeting. **Motion carried unanimously.**

2. Approval of Minutes

The meeting minutes of the November 28, 2023, SWCC meeting were distributed and reviewed by SWCC members.

Motion made by Mr. Keeney, seconded by Mr. Brewer, to approve the minutes of the Southwest Wisconsin Counties Consortium (SWCC) meeting held on November 28, 2023. **Motion carried unanimously.**

3. Program Year (PY) 2023-24 Financial Reports, Quarter 2

Ms. Thousand presented the financial statements to SWCC members. The draft financial statements include the Balance Sheet and Statement of Operations as of December 31, 2023.

The Balance Sheet is current through Quarter 2 (October 1 – December 31). It shows revenues are exceeding expenditures by \$126,247.95. Ms. Thousand indicated that SWWDB is in a positive financial position.

Account 1203-Prepaid Corp. Insurance is at the highest it will be. Insurance coverage is for a calendar-year basis and has been paid for 2024.

Account 1251-Prepaid Customer Support is for the purchase of gas cards. Gas cards are purchased for the Department of Corrections (DOC) program as needed.

Account 1540-PAS Rewrite Project is for SWWDB's Payment Authorization System (PAS). PAS is used to issue vouchers for program participants, track participant limits, track funds, etc. It officially launched on Monday after years of work. The next step is to migrate the other two (2) workforce development areas (WDAs) to the new version of PAS and launch it. One additional payment will be made and then its value can start being depreciated through SWWDB's network fund.

Account 3003-Accrued Vacation is coming in slightly higher. SWWDB's vacation policy states that vacation must be used by the last day of the program year (June 30) or it will be lost.

Account 3100-Unemployment Compensation shows a negative balance. Ms. Thousand explained that a voluntary payment was made to reduce the tax rate and save SWWDB money.

Since SWWDB is through Quarter 2, the goal on the Statement of Operations is to be around 50% spent. The column labeled "Pct" shows revenues at 57.78% and expenditures at 46.69%. The budget modifications approved at the December Board meeting and November SWCC meeting are included. Ms. Thousand went over a few of the accounts that are drastically different than the 50% goal.

Account 5300-Revenue Interest Income shows 147.55% spent. This is because the interest rate increased after SWWDB administration prepared the budget.

Account 6119-Fringes is showing 208.85% spent. This is the offset account for SWWDB's flexible spending program.

Account 6171-Employee Tuition Reimbursement shows 0% spent. This is a budget placeholder, and no staff member has asked for it in a few years.

Accounts 6257-Job Fair Expenses and 6260-Meeting Expense are showing 140.50% and 0% spent accordingly. A large event was held in Belmont on December 1. It was a job fair, a Winning with Wisconsin event, a stakeholder meeting, and a rapid response session for Saputo employees. It was a busy and successful day.

Normally, job fairs are held at Southwest Wisconsin Technical College (SWTC) in Fennimore or at the Rock County Job Center in Janesville at no cost. Because this was a multi-purpose event, it incurred additional costs. The event was held in Belmont because it was close for those affected by the closure of Saputo in Belmont. At the time the event was being coordinated, SWWDB administration did not know about Saputo in Lancaster also closing.

Ms. Suda noted that most of the attendees were Hispanic. However, there were three (3) bilingual staff onsite, which was very helpful. So far, approximately four (4) have enrolled in the Workforce Innovation

and Opportunity Act (WIOA) Dislocated Worker program. It is possible that others have already found employment.

Accounts 6272-IT Equipment – Network and 6273-IT Equipment – Other both show 0% spent. Most IT purchases are made in Quarter 4.

Account 6313-P.O. Box rental shows 0% spent. SWWDB no longer has a PO box for the administrative office in Platteville.

Account 6420-Audit shows 133.13% spent. There are two reasons for the larger amount spent on the annual audit. First, it was completed earlier in the program year. Second, SWWDB went from two (2) major programs to four (4). Lastly, the new lease standard was implemented, which came with some additional calculations and reporting by the auditors, one per lease. The new standard recommendation is that if leasing, the lease should match the fiscal year and not cross over to avoid the additional lease calculations/audit fees.

Account 6343-Board shows 7.11% spent. Since most meetings are held virtually, not many costs are incurred for mileage or meals.

Account 6707-Incumbent Worker Training shows 0% spent. There are some trainings available. However, the costs only come through when the training is completed.

Account 6708-Stipends shows 133.92% spent. This is mainly due to the Worker Advancement Initiative (WAI) program. Participants in this program are eligible to receive a stipend for attending class. The program is winding down due to remaining funds. This account will not go much higher.

The Budget Modifications were presented to SWCC members for review and discussion. Ms. Thousand noted that the items highlighted in blue at the top are new since the last meeting.

SWWDB will be conducting One-Stop Operator (OSO) monitoring of the Western Wisconsin Workforce Development Board. This comes with additional program funds of \$4,000.

The Foster Care/Independent Living grant runs on a calendar-year basis. For 2024, SWWDB administration was estimating and being conservative. An adjustment had to be made to actual award amount of \$3,825 and new funds worth \$18,400 were added.

SWWDB received Pathways Home 4 (PH4) funding worth \$686,097. SWWDB currently operates Pathways Home 2 and therefore could not write for PH4.

The Department of Workforce Development (DWD) allows WDBs to apply directly for special grants for large dislocations as part of their dislocated worker funds. SWWDB administration applied for a grant for the Saputo dislocation and received approval of \$15,200.

Ms. Suda added that the Energizer plant in Fennimore is also closing. SWWDB administration will probably apply for a new grant for this as well.

Motion made by Mr. Guth, seconded by Mr. Brewer, to approve the Program Year (PY) 2023-2024 financial statements, including the Budget Modifications, for the period ending December 31, 2023.

Motion carried unanimously.

4. Reappointment of Board Members

SWWDB Board members are appointed to three-year terms on a calendar year cycle. Therefore, the end of the calendar year brought an end to the appointment term of a few Board members. These members were missed at the November meeting. Ms. Suda noted that SWCC members will vote for new positions in May after elections.

The terms of the following Board members below expired on December 31, 2023, and are recommended for re-appointment:

Member	Title	Company / Organization	Industry / Representation
John Meyers	Chief LEO/Iowa County Board Chair	Iowa County	Government
James Otterstein	Economic Dev. Manager	Rock County	Economic Development
Andrea Simon	Area Director	Division of Vocational Rehabilitation	Government

Motion made by Mr. Brewer, seconded by Mr. Guth, to re-appoint the members above to a three-year term beginning January 1, 2024, through December 31, 2026. **Motion carried unanimously.**

5. Appointment of Board Members

After the last SWCC meeting and before the full Board meeting, Dave Smith from Grant Regional Health Center in Lancaster resigned effective December 31, 2023. Ms. Suda reached out to Chambers of Commerce and local organizations for nominations. There was much interest, but only one (1) was eligible: Marc Perry, Executive Director for Community Action, Inc. (CAI) of Rock and Walworth Counties. SWWDB collaborates with CAI for many activities including assisting youth.

Mr. Keeney asked if the nominating agency has to be a part of the region. Ms. Suda stated that the Department of Workforce Development (DWD) provides a list of organizations that can nominate members.

Motion made by Mr. Keeney, seconded by Mr. Brewer, to appoint Marc Perry to serve on the Southwest Wisconsin Workforce Development Board (SWWDB) Board of Directors. **Motion carried unanimously.**

6. Approval of Form 990

The Form 990 was presented to SWCC members for review and approval. It was modified after Ms. Thousand’s review. SWWDB is in a positive position financially, which is also what the audited financial statements show.

Revenue is exceeding expenses by \$235,633. Ms. Thousand pointed out that admin costs are running less than 10%.

Motion made by Mr. Guth, seconded by Mr. Brewer, to approve the Form 990 as presented. **Motion carried unanimously.**

7. **2024-2027 WDA 11 Local Workforce Development Plan**

Ms. Suda informed SWCC members that SWWDB administrative staff have started working on the 2024-2027 Local Plan. Under the Workforce Innovation and Opportunity Act (WIOA), it is a 4-year plan.

After a 30-day comment period, the local plan must be submitted to the Department of Workforce Development (DWD) by May 15. The 30-day comment period is expected to begin April 15. SWCC members will convene to go over the local plan. The meeting will be held virtually.

8. **Leased Employee Program**

Ms. Thousand presented a summary of SWWDB's leased employee program to SWCC members. It is summarized by contract/department, not by person. As of February 20, 2024, SWWDB has six (6) contracts: one (1) with Grant County, one (1) with Green County, and four (4) with Richland County.

The leased employee information shared with SWCC members is current through SWWDB's fourth fiscal quarter (October 1 – December 31). The information compares the third calendar quarter numbers in 2021, 2022, and 2023. In 2021, there were 34 leased employees with a gross billing of \$256,061.06. In 2022, there were 27 leased employees with \$211,262.75 in gross billing. In 2023, there were 18 leased employees with \$157,619.68 in gross billing.

Ms. Thousand indicated that the Rock 5.0 Internship program will start again in June. So far, 82 students have filled out applications. It is unclear if job sites will be found for all of them.

9. **Updates**

TDCON2024 will be held April 8 – 10, 2024, in La Crosse. The conference will convene industry workforce partners and vendors to talk about solutions to workforce issues.

SWWDB is recruiting for three (3) positions: Re-entry Career Coach (working in Workforce Development Area (WDA) 10), and two (2) FoodShare Employment and Training (FSET) positions.

The Wisconsin Works (W2) Request for Proposals (RFP) was released last week. The funding helps individuals get out of public assistance and into the workforce. In southwest Wisconsin, Forward Services Corp. (FSC) currently provides these services. SWWDB is located in the Southern Region of W2. It covers SWWDB's six (6) counties (Grant, Green, Iowa, Lafayette, Richland, and Rock) along with Dodge, Sauk, and Columbia. Ms. Suda is unsure if SWWDB will pursue it but if so, it would be a collaboration with WDA 10. It would be brand new to SWWDB.

10. **Adjournment**

The next meeting of the Southwest Wisconsin Counties Consortium is scheduled for Tuesday, May 28, 2024.

Motion made by Mr. Keeney, seconded by Mr. Brewer, to adjourn the meeting at 12:15 p.m. **Motion carried unanimously.**

Southwest Wisconsin Counties Consortium Meeting

May 7, 2024
Meeting Minutes

The Southwest Wisconsin Counties Consortium meeting was held on Tuesday, May 7, 2024, virtually via Microsoft Teams. Attendance was as follows:

Members Present:	Mr. Jerry Guth Mr. Robert Keeney	Mr. John Meyers Mr. David Turk
Members Absent:	Mr. Kevin Leavy	Mr. Jack Sauer
Staff Present:	Ms. Katie Gerhards Mr. Matt Riley	Ms. Rhonda Suda Ms. Danielle Thousand

The meeting of the Southwest Wisconsin Counties Consortium (SWCC) was called to order by Mr. Meyers at 1:03 p.m.

1. 2024-2027 Local Workforce Development Plan Review

A draft of the 2024-2027 Local Plan was presented to SWCC members for review and discussion. Ms. Suda highlighted some of the key points included in the Local Plan. Ms. Suda also pointed out a County Snapshot area within the Local Plan that provides basic information on each county in Workforce Development Area (WDA) 11.

Mr. Keeney asked what the data sources are for the information provided in the Local Plan. Ms. Suda responded that some of the data comes from Lightcast. This is labor market software purchased by SWWDB. Some of the other information comes from the Department of Workforce Development's (DWD) Wisconomy and the Census Bureau. A full list of references is located towards the end of the plan.

Motion made by Mr. Keeney, seconded by Mr. Guth, to approve WDA 11's Local Workforce Development Plan, as presented. **Motion carried unanimously.**

2. Adjournment

The next meeting of the Southwest Wisconsin Counties Consortium is scheduled for Tuesday, May 28, 2024.

Motion made by Mr. Guth, seconded by Mr. Keeney, to adjourn the meeting at 1:33 p.m. **Motion carried unanimously.**

General Ledger System

SOUTHWEST WISCONSIN WORKFORCE DEV
 For User: d.thousand
 Agency Balance Sheet

March 2024

Page: Page 1 of 1
 Date: 5/14/2024
 Time: 2:02:51 PM

Account Description	Balance Amount	Totals
Assets:		
1000 CASH	\$1,178,046.64	
1100 GRANT CASH RECEIVABLE	\$768,690.51	
1202 PREPAID PLATTEVILLE RENT	\$2,387.00	
1203 PREPAID CORP. INSURANCES	\$22,805.92	
1207 PREPAID SUBSCRIPTIONS	\$28,696.67	
1220 PREPAID RENT OTHER	\$1,903.00	
1252 PREPAID FLEXIBLE SPENDING	\$248.00	
1310 PREPAID ROCK COUNTY RENT	\$4,145.85	
1500 AUTOMOBILE PURCHASE	\$25,708.38	
1501 ACCUMULATED DEPRECIATION	(\$203,959.97)	
1503 EQUIPMENT & FURNITURE	\$201,444.76	
1539 SOFTWARE PROJECT	\$36,405.00	
1540 PAS REWRITE PROJECT	\$78,549.25	
Total assets		<u>\$2,145,071.01</u>
Liabilities:		
3003 ACCRUED VACATION	\$53,131.84	
3004 ACCRUED PAYROLL	\$53,923.97	
3089 FLEX PLAN MEDICAL	\$3,043.21	
3100 UNEMPLOYMENT COMPENSATION	(\$240.02)	
3200 ACCOUNTS PAYABLE	\$300,246.74	
3220 OTHER ACCRUALS	\$12,728.40	
Total liabilities		<u>\$422,834.14</u>
Prior year fund balance	\$1,586,326.12	
Current fund balance	\$135,910.75	
Total liabilities and fund balance:		<u><u>\$2,145,071.01</u></u>

(Funds included: ALL)

General Ledger System

SOUTHWEST WISCONSIN WORKFORCE DEV

For User: d.thousand

Agency Statement of Operations

March 2024

Page: Page 1 of 3

Date: 5/14/2024

Time: 1:57:13 PM

Revenues

Account	-----Monthly-----			-----YTD-----			Annual estimated	Unrealized	Pct
	Estimated	Actual	Pct	Estimated	Actual				
5100 REVENUE	\$471,742.00	\$801,093.12	169.82%	\$4,245,678.00	\$4,210,602.72	\$5,660,905.00	\$1,450,302.28	74.38%	
5110 LEASED EMPLOYEE REVENUE	\$60,383.00	\$124,848.45	206.76%	\$543,447.00	\$551,295.03	\$724,600.00	\$173,304.97	76.08%	
5140 TICKET TO WORK REVENUE	\$5,431.00	\$0.00	0.00%	\$48,879.00	\$46,220.00	\$65,183.00	\$18,963.00	70.91%	
5150 BENEFIT ANALYSIS REVENUE	\$5,431.00	\$18,500.00	340.64%	\$48,879.00	\$66,300.00	\$65,183.00	(\$1,117.00)	101.71%	
5160 DONATIONS REVENUE	\$0.00	\$0.00	0.00%	\$0.00	\$500.00	\$0.00	(\$500.00)	0.00%	
5300 REVENUE INTEREST INCOME	\$1,255.00	\$4,959.43	395.17%	\$11,295.00	\$36,112.70	\$15,067.00	(\$21,045.70)	239.68%	
Total Revenues	\$544,242.00	\$949,401.00	174.44%	\$4,898,178.00	\$4,911,030.45	\$6,530,938.00	\$1,619,907.55	75.20%	

Expenditures

Account	-----Monthly-----			-----YTD-----			Annual budget	Unexpended	Pct
	Budget	Expenditures	Pct	Budget	Expenditures				
6100 SALARIES	\$237,107.00	\$401,044.09	169.14%	\$2,133,963.00	\$1,973,155.06	\$2,845,293.00	\$872,137.94	69.35%	
6110 P/R TAX FICA	\$18,138.00	\$25,457.91	140.36%	\$163,242.00	\$139,378.01	\$217,665.00	\$78,286.99	64.03%	
6119 FRINGES	\$83.00	\$980.30	1181.08%	\$747.00	\$3,068.78	\$1,000.00	(\$2,068.78)	306.88%	
6120 HEALTH INSURANCE	\$27,265.00	\$25,786.13	94.58%	\$245,385.00	\$217,060.91	\$327,186.00	\$110,125.09	66.34%	
6122 UNEMPLOYMENT INSURANCE	\$1,175.00	\$2,262.80	192.58%	\$10,575.00	\$7,744.89	\$14,101.00	\$6,356.11	54.92%	
6123 LIFE/DISABILITY INSURANCE	\$626.00	\$868.42	138.73%	\$5,634.00	\$6,143.35	\$7,518.00	\$1,374.65	81.72%	
6130 DENTAL INSURANCE	\$1,743.00	\$1,847.56	106.00%	\$15,687.00	\$15,327.19	\$20,924.00	\$5,596.81	73.25%	
6140 TRAVEL IN WDA	\$8,332.00	\$8,764.67	105.19%	\$74,988.00	\$53,490.83	\$99,985.00	\$46,494.17	53.50%	
6155 MEALS	\$833.00	\$87.26	10.48%	\$7,497.00	\$2,656.81	\$10,000.00	\$7,343.19	26.57%	
6156 LODGING	\$1,250.00	\$0.00	0.00%	\$11,250.00	\$5,844.04	\$15,000.00	\$9,155.96	38.96%	
6160 401(K)	\$9,166.00	\$12,864.14	140.35%	\$82,494.00	\$80,829.12	\$110,000.00	\$29,170.88	73.48%	
6170 STAFF TRAIN/DEVELOPMENT	\$1,250.00	\$0.00	0.00%	\$11,250.00	\$8,365.82	\$15,000.00	\$6,634.18	55.77%	
6171 EMPLOYEE TUITION REIMB.	\$83.00	\$0.00	0.00%	\$747.00	\$0.00	\$1,000.00	\$1,000.00	0.00%	
6172 DUES AND MEMBERSHIPS	\$1,166.00	\$1,700.00	145.80%	\$10,494.00	\$7,220.00	\$14,000.00	\$6,780.00	51.57%	
6250 OFFICE SUPPLIES	\$2,583.00	\$976.22	37.79%	\$23,247.00	\$17,942.17	\$31,000.00	\$13,057.83	57.88%	
6255 AUDIO/WISLINE	\$125.00	\$0.00	0.00%	\$1,125.00	\$208.81	\$1,500.00	\$1,291.19	13.92%	
6257 JOB FAIR EXPENSES	\$83.00	\$0.00	0.00%	\$747.00	\$1,405.00	\$1,000.00	(\$405.00)	140.50%	
6260 MEETING EXPENSE	\$0.00	\$0.00	0.00%	\$0.00	\$4,469.00	\$0.00	(\$4,469.00)	0.00%	
6261 EQUIPMENT UNDER \$5000	\$2,500.00	\$2,899.00	115.96%	\$22,500.00	\$18,529.89	\$30,000.00	\$11,470.11	61.77%	
6267 COPIER RENTAL	\$458.00	\$189.00	41.27%	\$4,122.00	\$1,551.00	\$5,500.00	\$3,949.00	28.20%	
6270 IT SOFTWARE	\$1,250.00	\$1,158.33	92.67%	\$11,250.00	\$10,424.97	\$15,000.00	\$4,575.03	69.50%	
6272 IT EQUIPMENT - NETWORK	\$333.00	\$0.00	0.00%	\$2,997.00	\$0.00	\$4,000.00	\$4,000.00	0.00%	

General Ledger System

SOUTHWEST WISCONSIN WORKFORCE DEV
 For User: d.thousand
 Agency Statement of Operations

Page: Page 2 of 3
 Date: 5/14/2024
 Time: 1:57:14 PM

March 2024

Expenditures		-----Monthly-----			-----YTD-----				
Account		Budget	Expenditures	Pct	Budget	Expenditures	Annual budget	Unexpended	Pct
6273	IT EQUIPMENT - OTHER	\$83.00	\$0.00	0.00%	\$747.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
6274	LICENSES	\$1,250.00	\$690.00	55.20%	\$11,250.00	\$6,240.27	\$15,000.00	\$8,759.73	41.60%
6310	RENT	\$8,083.00	\$6,532.85	80.82%	\$72,747.00	\$73,816.11	\$97,000.00	\$23,183.89	76.10%
6311	STORAGE RENTAL	\$1,233.00	\$1,230.00	99.76%	\$11,097.00	\$11,040.00	\$14,800.00	\$3,760.00	74.59%
6312	CLEANING/JANITORIAL	\$416.00	\$500.00	120.19%	\$3,744.00	\$4,000.00	\$5,000.00	\$1,000.00	80.00%
6313	P.O. BOX RENTAL	\$33.00	\$0.00	0.00%	\$297.00	\$0.00	\$400.00	\$400.00	0.00%
6330	TELEPHONE	\$500.00	\$314.53	62.91%	\$4,500.00	\$2,831.78	\$6,000.00	\$3,168.22	47.20%
6331	GARBAGE REMOVAL	\$33.00	\$0.00	0.00%	\$297.00	\$189.80	\$400.00	\$210.20	47.45%
6340	POSTAGE	\$833.00	\$122.52	14.71%	\$7,497.00	\$6,764.79	\$10,000.00	\$3,235.21	67.65%
6341	SERVICE FEES	\$933.00	\$770.76	82.61%	\$8,397.00	\$7,603.29	\$11,200.00	\$3,596.71	67.89%
6342	SUBSCRIPTIONS	\$1,958.00	\$3,933.00	200.87%	\$17,622.00	\$17,890.06	\$23,500.00	\$5,609.94	76.13%
6343	BOARD	\$416.00	\$0.00	0.00%	\$3,744.00	\$579.46	\$5,000.00	\$4,420.54	11.59%
6351	CELL PHONE	\$1,708.00	\$1,633.37	95.63%	\$15,372.00	\$15,751.02	\$20,500.00	\$4,748.98	76.83%
6352	INTERNET	\$1,166.00	\$946.38	81.16%	\$10,494.00	\$8,467.42	\$14,000.00	\$5,532.58	60.48%
6353	NETWORK CONNECTIVITY	\$5,976.00	\$0.00	0.00%	\$53,784.00	\$55,620.00	\$71,720.00	\$16,100.00	77.55%
6370	ADVERTISING	\$416.00	\$0.00	0.00%	\$3,744.00	\$1,696.20	\$5,000.00	\$3,303.80	33.92%
6371	BACKGROUND CHECKS	\$33.00	\$31.00	93.94%	\$297.00	\$198.00	\$400.00	\$202.00	49.50%
6410	LEGAL	\$208.00	\$0.00	0.00%	\$1,872.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
6420	AUDIT	\$1,333.00	\$1,885.00	141.41%	\$11,997.00	\$23,185.00	\$16,000.00	(\$7,185.00)	144.91%
6431	CONSULTANTS	\$416.00	\$0.00	0.00%	\$3,744.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
6433	CONTRACTED SUPPORT	\$4,166.00	\$3,258.17	78.21%	\$37,494.00	\$29,230.15	\$50,000.00	\$20,769.85	58.46%
6503	WORKER'S COMPENSATION	\$1,208.00	\$2,320.24	192.07%	\$10,872.00	\$7,254.23	\$14,500.00	\$7,245.77	50.03%
6504	MULTI-PERIL	\$166.00	\$202.08	121.73%	\$1,494.00	\$1,233.50	\$2,000.00	\$766.50	61.68%
6507	CORPORATE INSURANCES	\$1,083.00	\$1,132.64	104.58%	\$9,747.00	\$9,968.60	\$13,000.00	\$3,031.40	76.68%
6580	DEPRECIATION	\$3,000.00	\$2,956.44	98.55%	\$27,000.00	\$28,139.65	\$36,000.00	\$7,860.35	78.17%
6602	COMPANY CAR INSURANCE	\$158.00	\$121.18	76.70%	\$1,422.00	\$1,043.82	\$1,900.00	\$856.18	54.94%
6603	COMPANY CAR GAS	\$60.00	\$0.00	0.00%	\$540.00	\$146.61	\$720.00	\$573.39	20.36%
6604	COMPANY CAR MAINTENANCE	\$166.00	\$0.00	0.00%	\$1,494.00	\$92.13	\$2,000.00	\$1,907.87	4.61%
6610	SUBCONTRACTOR EXPENSE	\$83,333.00	\$60,552.01	72.66%	\$749,997.00	\$743,569.95	\$1,000,000.00	\$256,430.05	74.36%
6701	PARTICIPANT SUPPORT	\$50,000.00	\$47,127.69	94.26%	\$450,000.00	\$326,550.18	\$600,000.00	\$273,449.82	54.43%
6703	ASSESSMENTS	\$1,666.00	\$3,360.00	201.68%	\$14,994.00	\$21,105.00	\$20,000.00	(\$1,105.00)	105.53%

General Ledger System

SOUTHWEST WISCONSIN WORKFORCE DEV
 For User: d.thousand
 Agency Statement of Operations

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 Date: 5/14/2024
 Time: 1:57:14 PM

March 2024

Expenditures		-----Monthly-----			-----YTD-----				
Account		Budget	Expenditures	Pct	Budget	Expenditures	Annual budget	Unexpended	Pct
6707	INCUMBENT WORKER TRAININ	\$3,333.00	\$0.00	0.00%	\$29,997.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
6708	STIPENDS	\$4,583.00	\$0.00	0.00%	\$41,247.00	\$74,042.00	\$55,000.00	(\$19,042.00)	134.62%
6709	INCENTIVES	\$2,500.00	\$0.00	0.00%	\$22,500.00	\$13,250.00	\$30,000.00	\$16,750.00	44.17%
6735	35% TRAINING	\$31,250.00	\$13,950.00	44.64%	\$281,250.00	\$382,684.19	\$375,000.00	(\$7,684.19)	102.05%
6736	35% TRAINING SUPPORT	\$46,250.00	\$32,379.49	70.01%	\$416,250.00	\$324,626.84	\$555,000.00	\$230,373.16	58.49%
6740	CUSTOMIZED TRAINING	\$473.00	\$0.00	0.00%	\$4,257.00	\$1,494.00	\$5,683.00	\$4,189.00	26.29%
	Total Expenditures	<u>\$575,971.00</u>	<u>\$672,835.18</u>	<u>116.82%</u>	<u>\$5,183,739.00</u>	<u>\$4,775,119.70</u>	<u>\$6,911,895.00</u>	<u>\$2,136,775.30</u>	<u>69.09%</u>
	Excess (Deficit)	(\$31,729.00)	\$276,565.82		(\$285,561.00)	\$135,910.75	(\$380,957.00)	(\$516,867.75)	

(Funds included: ALL)

SWWDB Budget Modifications Since the 3/13/2024 Board Meeting

Item	Admin	Program	Amount
2023.24 Budget - Approved Revenue	561,831	4,834,081	\$5,395,912
Changes to PY23 Funds (Adjust to Actual)			
WIOA PY22 DW - transfer #1 to WIOA Adult		(68,000)	(\$68,000)
WIOA PY22 Adult - transfer #1 from WIOA DW		68,000	\$68,000
Youth Apprenticeship - increase to max/participant allow	1,160	22,039	\$23,199
Winning w/ WI's Workforce - new 2024 award	1,500	13,500	\$15,000
FoodShare Employment & Training - mod of \$35k for staffing	3,500	31,500	\$35,000
Department of Corrections - reduce to projected grant spending expenditures	(1,400)	(12,600)	(\$14,000)
Rapid Response Energizer Dislocation Grant - new	514	5,139	\$5,653
Rapid Response Saputo Cheese Dislocation Grant - new	1,382	13,818	\$15,200
Pathway Home 4 - new	68,610	617,487	\$686,097
Foster Care / Independent Living - additional funds added	1,840	16,560	\$18,400
Foster Care / Independent Living - adjust to actual	383	3,443	\$3,825
Western WI Workforce Board - OSO Monitoring - new	-	4,000	\$4,000
Pathway Home 4 - Grant Management Services only	26,244	236,196	\$262,440
FoodShare Employment & Training - Adjust to actual award (Exhibit II)	3,365	30,285	\$33,650
Regional Planning Commission Contracts - not renewing for calendar year 2024 (estimated 1/1/24 - 6/30/24)	(32,250)		(\$32,250)
WISE - Adjust to Anticipated Award per Mtg w/ DHS 7.20.23	3,639	(1,761)	\$1,878
WIOA PY23 Admin - Adjust to Actual Award	8,517		\$8,517
WIOA PY23 Adult - Adjust to Actual Award		0	\$0
WIOA PY23 DW - Adjust to Actual Award		65,455	\$65,455
WIOA PY23 ISY - Adjust to Actual Award		2,240	\$2,240
WIOA PY23 OSY - Adjust to Actual Award		8,962	\$8,962
Department of Corrections - adjust to actual award	3	24	\$27
PDCI Job Center DOC - adjust to actual award	1,000	9,000	\$10,000
CESA 5/Dept of Public Instruction - adjust to actual	13	122	\$135
Rapid Response Annual Allotment - adjust to actual	1,053	9,475	\$10,528
QUEST (Quality jobs, Equity, Strategy & Training) - adjust to actual	5,265	47,388	\$52,653
Youth Apprenticeship - adjust to actual award, draft contract	(804)	(15,927)	(\$16,731)
Modified Revenues	655,364	5,940,426	6,595,790
Net Change	93,533	1,106,345	1,199,878
Changes to PY22 Funds (Affects Planned Reserve / Carryover) - for informational purposes only			
Department of Corrections - adjust to actual final/close out		3,222	\$3,222
Department of Corrections - PDCI Job Center adjust to actual final/close out (\$3,000 P.O. + \$1,991 direct pay)	300	4,691	\$4,991
Changes to PY23 That Don't Impact SWWDB's Bottom Line - for informational purposes only			
Community Action, Inc. of Rock & Walworth Counties - an FSET Third Party Program Provider (50% match grant pass through funding only shown at 100% contract value) for their Project Thrive Program	-	199,238	199,238

Southwest Wisconsin Workforce Development Board, Inc. Budget Summary

5/19/2024	2023-24						reference only	2024-25		
	1	2	3	4	5	6	7	8	9	10
* Requesting Approval at 6/12/24 Board Mtg	Approved Budget *	P/Y Reserve Avail for Use	Budget Changes <i>known mods adj PR to estimated</i>	Budget w/Reserve	YTD as of 3/31/24	Projected as of 6/30/24 Modified Budget	Planned Reserve (PR) <i>grants >< fiscal year multi-year grants</i>	Proposed Budget <i>new revenues</i>	Planned + Proposed	# of Years of Grant
Revenues:										
Administration Funds	\$561,831	\$441,686	\$93,533	\$1,097,050	\$504,021	\$672,027	\$425,023	\$527,644	\$952,667	varies
WIOA Adult	\$310,190	\$382,421	\$56,145	\$748,756	\$306,424	\$438,565	\$310,191	\$279,172	\$589,363	2.00
WIOA In-School Youth	\$72,364	\$99,572	(\$53,481)	\$118,455	\$18,900	\$25,199	\$93,256	\$67,144	\$160,399	2.00
WIOA Out-of-School Youth	\$289,455	\$298,716	\$4,476	\$592,647	\$234,660	\$312,880	\$279,767	\$268,576	\$548,342	2.00
WIOA Dislocated Worker	\$241,320	\$252,075	(\$52,058)	\$441,337	\$85,921	\$134,561	\$306,776	\$276,098	\$582,875	2.00
WISE	\$356,296	\$0	\$48,346	\$404,642	\$300,571	\$404,642	\$0	\$354,535	\$354,535	1.00
DWD Set Aside Projects - DocuSign, Tech	\$480	\$0	\$0	\$480	\$0	\$0	\$480	\$480	\$960	1.00
Department of Corrections (inc PDCI JC)	\$141,223	\$0	(\$11,426)	\$129,797	\$97,348	\$129,797	(\$0)	\$150,247	\$150,247	1.00
Employment Recovery DWG	\$0	\$108,317	(\$46,729)	\$61,588	\$61,588	\$61,588	\$0	\$0	\$0	3.00
Foster Care / Independent Living	\$75,735	\$51,637	\$20,003	\$147,375	\$74,180	\$98,907	\$48,468	\$79,178	\$127,646	1.00
Opioid / Support to Communities	\$144,478	\$103,203	(\$60,000)	\$187,681	\$53,079	\$82,772	\$104,909	\$0	\$104,909	4.00
Opioid / STC - fee for service contract	\$0	\$4,525	(\$3,810)	\$715	\$715	\$715	(\$0)	\$0	(\$0)	1.08
Pathways Home 2	\$0	\$2,245,476	\$0	\$2,245,476	\$560,675	\$747,566	\$1,497,910	\$0	\$1,497,910	4.25
Pathways Home 4	\$0	\$0	\$853,683	\$853,683	\$40,049	\$80,581	\$773,102	\$0	\$773,102	3.50
Project Robust	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$315,000	\$315,000	3.00
QUEST	\$225,000	\$0	\$10,799	\$235,799	\$75,321	\$100,428	\$135,371	\$0	\$135,371	1.75
Rapid Response Annual Allotment	\$28,975	\$0	\$9,475	\$38,450	\$14,158	\$38,450	\$0	\$38,450	\$38,450	1.00
Rapid Response Dislocation Grant(s) - Saputo and Energizer	\$0	\$0	\$18,957	\$18,957	\$10,043	\$18,457	\$500	\$0	\$500	0.50
Dept. of Public Instruction - Pathways	\$19,238	\$0	\$122	\$19,360	\$0	\$19,360	\$0	\$19,360	\$19,360	1.00
Youth Apprenticeship	\$167,740	\$0	\$6,112	\$173,852	\$102,363	\$173,852	(\$0)	\$173,465	\$173,465	1.00
Worker Advancement Initiative (WAI)	\$0	\$372,349	\$372,349	\$372,349	\$232,321	\$327,349	\$45,000	\$0	\$45,000	3.00
Personnel Leasing	\$724,600	\$0	(\$37,609)	\$686,991	\$515,243	\$686,991	(\$0)	\$683,606	\$683,606	ongoing
Network Services/PAS	\$81,205	\$0	\$0	\$81,205	\$71,171	\$81,205	\$0	\$82,250	\$82,250	1.00
DVR/ETN/Ticket to Work/Benefit Analysis	\$130,366	\$0	\$10,284	\$140,650	\$101,268	\$140,650	\$0	\$135,024	\$135,024	fee for svc
FoodShare Employment & Training (FSET)	\$1,824,917	\$866,294	(\$222,215)	\$2,468,996	\$1,148,669	\$1,681,558	\$787,438	\$1,795,043	\$2,582,480	1.00
Winning with WI's Workforce Events	\$0	\$13,424	\$13,500	\$26,924	\$9,615	\$12,820	\$14,104	\$9,000	\$23,104	1.00
Donations	\$0	\$0	\$500	\$500	\$500	\$500	\$0	\$0	\$0	
Unearned Rev/Job Ctr/Job Fair/Work Today	\$500	\$0	\$4,000	\$4,500	\$292,229	\$4,500	\$0	\$4,000	\$4,000	
Total Revenue:	\$5,395,913	\$5,239,695	\$662,607	\$11,298,215	\$4,911,030	\$6,475,922	\$4,822,293	\$5,258,271	\$10,080,564	
Expenses:							Use PR & Proposed to Cover Exp	Projected vs Proposed	Exp % Change	
SWWDB Salaries	\$2,845,293		(\$214,420)		\$1,973,155	\$2,630,873		\$2,801,320	\$170,446	6.48%
SWWDB Fringe Benefits	\$699,393		(\$73,323)		\$469,552	\$626,070		\$684,779	\$58,710	9.38%
SWWDB Operational Expenses	\$168,220		\$6,918		\$115,546	\$175,138		\$194,106	\$18,968	10.83%
Travel Expenses	\$124,985		(\$42,329)		\$61,992	\$82,656		\$109,151	\$26,496	32.06%
Insurance	\$31,400		(\$5,400)		\$19,500	\$26,000		\$30,400	\$4,400	16.92%
Supplies	\$31,000		(\$7,077)		\$17,942	\$23,923		\$30,000	\$6,077	25.40%
Technology	\$138,220		(\$18,808)		\$95,484	\$119,412		\$132,750	\$13,338	11.17%
Rent	\$97,000		\$1,421		\$73,816	\$98,421		\$104,000	\$5,579	5.67%
Facilities / Utilities	\$34,200		(\$2,604)		\$23,697	\$31,596		\$35,400	\$3,804	12.04%
Telephone	\$26,500		(\$1,723)		\$18,583	\$24,777		\$32,000	\$7,223	29.15%
Equipment	\$35,000		(\$5,293)		\$18,530	\$29,707		\$35,000	\$5,293	17.82%
Participant Support	\$1,240,000		(\$250,375)		\$738,469	\$989,625		\$930,000	(\$59,625)	-6.03%
Participant Training	\$440,683		\$102,880		\$405,283	\$543,563		\$545,200	\$1,637	0.30%
Program Operators	\$1,000,000		(\$8,573)		\$743,570	\$991,427		\$845,000	(\$146,427)	-14.77%
Total Expenses:	\$6,911,894		(\$518,707)	\$0	\$4,775,120	\$6,393,187		\$6,509,106	\$115,919	1.81%
Net Position/Projected Carryover at End of FY	(\$1,515,981)				\$135,911	\$82,734		(\$1,250,836)		

Document Column Ties To: PY Proposed Budget Prior Year Budget Mods Sheet ea mtg & adj C/O = 1 + 2 + 3 3/31/2024 Financial Stmt's Projection Based on Q3 F/S Revenue tab & Expenses tab rev = 7 + 8 exp = 8 - 6 rev=per grant exp = 9 / 6

PY2024 Budget Expenses

Based on March 2024 Expenses

Object Code	Category	Description	# Months Used		Annualized Exp	PY2024	
			3/31 Expense	Monthly Ave.			
6100	Salaries	Salaries	1,973,155.06	219,239.45	2,630,873.41	2,801,320	3% inc, PH4 & DOC positions
6110	Fringe	FICA Taxes	139,378.01	15,486.45	185,837.35	214,301	7.65% of wages
6119	Fringe	Fringes	3,068.78	340.98	4,091.71	1,000	
6120	Fringe	Health Insurance	217,060.91	24,117.88	289,414.55	318,356	with 10% increase
6122	Fringe	Unemployment Insurance	7,744.89	860.54	10,326.52	10,636	with 3% increase
6123	Fringe	Life/Disability Insurance	6,143.35	682.59	8,191.13	8,437	with 3% increase
6130	Fringe	Dental Insurance	15,327.19	1,703.02	20,436.25	21,049	with 3% increase
6140	Travel	Travel in WDA	53,490.83	5,943.43	71,321.11	89,151	with 25% increase for PH4
6155	Travel	Meals	2,656.81	295.20	3,542.41	10,000	per Travel policy or UG Conferences
6156	Travel	Lodging	5,844.04	649.34	7,792.05	10,000	WIOA Roundtable, NAWDP, sub monitoring
6160	Fringe	Staff Annuity / 401k	80,829.12	8,981.01	107,772.16	110,000	more in; those in at higher %
6170	Operational	Staff Train/Development	8,365.82	929.54	11,154.43	15,000	WIOA roundtable & NAWDP
6171	Fringe	Employee Tuition Reimb.	0.00	0.00	0.00	1,000	
6172	Operational	Dues & Memberships	7,220.00	802.22	9,626.67	14,000	
6250	Supplies	Office Supplies	17,942.17	1,993.57	23,922.89	30,000	more staff=more supplies; UG threshold increase
6255	Technology	Audio/Wisline	208.81	23.20	278.41	500	more via Teams
6256	Operational	Marketing Supplies	0.00	0.00	0.00	0	
6257	Operational	Job Fair Expenses	1,405.00	156.11	1,873.33	2,000	RR events & fairs
6260	Operational	Meeting Expense	4,469.00	496.56	5,958.67	3,000	
6261	Equipment	Equipment Under \$5,000	18,529.89	2,058.88	24,706.52	30,000	laptops & phones
6267	Operational	Copier Rental	1,551.00	172.33	2,068.00	5,000	
6270	Technology	IT Software	10,424.97	1,158.33	13,899.96	15,000	
6272	Equipment	IT Equipment - Network	0.00	0.00	4,000.00	4,000	Q4 renewals in prior years
6273	Equipment	IT Equipment - Other	0.00	0.00	1,000.00	1,000	Q4 renewals in prior years
6274	Operational	Licenses	6,240.27	693.36	8,320.36	15,000	Microsoft annual renewals now
6309	Facilities	Facilities	0.00	0.00	0.00	0	
6310	Rent	Rent	73,816.11	8,201.79	98,421.48	104,000	mo. leases less MP reimb 103,078
6311	Facilities	Storage Rental	11,040.00	1,226.67	14,720.00	15,000	Fox Den & server storage 14,760
6312	Facilities	Cleaning/Janitorial	4,000.00	444.44	5,333.33	6,000	
6313	Operational	PO Box Rental	0.00	0.00	0.00	0	gave up PO box
6317	Facilities	Moving Expense	0.00	0.00	0.00	0	only for RCJC move
6330	Phone	Telephone	2,831.78	314.64	3,775.71	6,000	
6331	Facilities	Garbage Removal	189.80	21.09	253.07	400	
6340	Operational	Postage	6,764.79	751.64	9,019.72	12,000	price increases
6341	Operational	Service Fees	7,603.29	844.81	10,137.72	11,200	low = big discount on PR software will expire
6342	Operational	Subscriptions	17,890.06	1,987.78	23,853.41	25,000	Transfr VR, IT
6343	Operational	Board	579.46	64.38	1,000.00	5,000	
6351	Phone	Cell Phone	15,751.02	1,750.11	21,001.36	26,000	more users/staff; still hiring

6352	Facilities	Internet	8,467.42	940.82	11,289.89	14,000	
6353	Technology	Network Connectivity	55,620.00	6,180.00	66,260.00	72,250	billed in July & January
6361	Technology	IT Telephone		0.00	0.00	0	
6370	Operational	Advertising	1,696.20	188.47	22,261.60	5,000	WIOA radio in Q4
6371	Operational	Background Checks	198.00	22.00	264.00	400	
6380	Operational	Marketing Printing	0.00	0.00	0.00	0	
6410	Operational	Legal	0.00	0.00	2,500.00	2,500	LE contract review; corp ins deductible
6420	Operational	Audit	23,185.00	2,576.11	23,185.00	20,000	major programs from 2 to 4; FASB lease
6431	Operational	Consultants	0.00	0.00	5,000.00	5,000	YA Salesforce edits
6433	Technology	Contracted Support	29,230.15	3,247.79	38,973.53	45,000	
6503	Insurance	Worker's Compensation	7,254.23	806.03	9,672.31	11,500	mod rate increase
6504	Insurance	Multi-Peril	1,233.50	137.06	1,644.67	2,000	
6507	Insurance	Corporate Insurances	9,968.60	1,107.62	13,291.47	15,000	D&O, ERISA, E&O, Prof, Cyber & Umbrella
6580	Operational	Depreciation	28,139.65	3,126.63	37,519.53	51,286	current+1/7th share PAS Rewrite
6602	Insurance	Company Car Insurance	1,043.82	115.98	1,391.76	1,900	
6603	Operational	Company Car Gas	146.61	16.29	195.48	720	
6604	Operational	Company Car Maintenance	92.13	10.24	1,200.00	2,000	Ig fix in April
6610	Program Operator	Subcontractor Expense	743,569.95	82,618.88	991,426.60	845,000	missing PY23 PH2 sub; 1xWIOA, 3xPH2, 1xFSET
6701	Support	Participant Support	326,550.18	36,283.35	435,400.24	450,000	
6702	Training	Participant Training	0.00	0.00	0.00	0	
6703	Training	Assessments	21,105.00	2,345.00	28,140.00	30,000	
6707	Training	Incumbent Worker Training	0.00	0.00	0.00	20,000	PY23 fell through; try in PY24
6708	Support	Stipends	74,042.00	8,226.89	83,722.67	25,000	no more WAI, so just PH
6709	Support	Incentives	13,250.00	1,472.22	37,666.67	30,000	YA SBC & PH as no WAI
6735	Training	35% Training	382,684.19	42,520.47	510,245.59	490,000	PH2 in followup only &
6736	Support	35% Training Support	324,626.84	36,069.65	432,835.79	425,000	WIOA decreased allocation
6740	Training	Customized Training	1,494.00	166.00	5,177.00	5,200	YA mentor training
		Totals	4,775,119.70	530,568.86	6,393,187.48	6,509,106	

Total Expenses by Cost Category	3/31 Expense	Annualized Exp	PY2024
Salary	1,973,155.06	2,630,873.41	2,801,320
Fringe	469,552.25	626,069.67	684,779
Travel	61,991.68	82,655.57	109,151
Operational	115,546.28	175,137.92	194,106
Supplies	17,942.17	23,922.89	30,000
Technology	95,483.93	119,411.91	132,750
Equipment	18,529.89	29,706.52	35,000
Facilities	23,697.22	31,596.29	35,400
Rent	73,816.11	98,421.48	104,000
Phones	18,582.80	24,777.07	32,000
Insurance	19,500.15	26,000.20	30,400
Program Operator	743,569.95	991,426.60	845,000
Support	738,469.02	989,625.36	930,000
Training	405,283.19	543,562.59	545,200
Totals transfer to the Summary tab	4,775,119.70	6,393,187.48	6,509,106

PY2024 Revenues Before Carryover (New Funds / Awards)				
	Value of	Value of	Total	
Description of Funding Source	Admin	Program	Revenue	Notes
Bank Interest	48,150	0	48,150	Based on current year earnings annualized
CARPC Fiscal Services	0	0	0	Ended contract 12.31.23; services winding down, estimated to be nothing by the start of our new fiscal year
Department of Corrections / Windows to Work	16,694	150,247	166,941	Based on PY23 original contracts: base services \$86,941 including Boscobel + PDCI JC \$80,000
Dept. of Public Instruction - Pathways	2,151	19,360	21,511	Based on PY23 signed grant with CESA 5 / MadREP RCP Partners
DVR/Ticket to Work/Benefits Analysis	15,003	135,024	150,027	Based on current year projected activity
DWD Set Aside Projects - DocuSign	0	480	480	Based on max license reimbursement
Foster Care / Independent Living	8,798	79,178	87,975	Based on calendar year 2024 grant (regular only funds, no carryover or stimulus/additional funds)
FoodShare Employment & Training (FSET)	199,449	1,795,043	1,994,492	Five Year Summary; Year 1 Amount
Job Fairs & other WDA/Board activity	0	4,000	4,000	OSO monitoring
Network Services/PAS/User Fees	0	82,250	82,250	Based on current year projected activity
Pathways Home 2	0	0	0	No new grant; utilizing carryover funds
Pathways Home 4	0	0	0	No new grant; utilizing carryover funds
Personnel Leasing	51,454	683,606	735,060	Based on current year projected activity
Project Robust	35,000	315,000	350,000	letter from DOL for "Congressionally Directed Spending"
QUEST	0	0	0	No new grant; utilizing carryover funds & hoping for a no cost extension
Rapid Response Annual Allotment	4,272	38,450	42,722	Based on PY23's grant
Rapid Response Dislocation Grants	0	0	0	No new known grants at this time. Spending down Energizer's c/o yet.
Support to Communities / Opioid	0	0	0	No new grant; utilizing carryover funds
SWWRPC Fiscal Services	0	0	0	Ended contract 12.31.23; services winding down, estimated to be nothing by the start of our new fiscal year
Winning with WI's Workforce Events	1,000	9,000	10,000	
WIOA Adult	31,019	279,172	310,191	PY23 Allocation at hold harmless max 10% estimated reduction
WIOA DW	30,678	276,098	306,776	PY23 Allocation at hold harmless max 10% estimated reduction
WIOA In-School Youth	7,460	67,144	74,604	PY23 Allocation at hold harmless max 10% estimated reduction
WIOA Out-of-School Youth	29,842	268,576	298,417	PY23 Allocation at hold harmless max 10% estimated reduction
WISE / SCSEP	37,544	354,535	392,079	Based on PY23's original grant agreement
Worker Advancement Initiative	0	0	0	No new grant; utilizing carryover funds
Youth Apprenticeship	9,130	173,465	182,595	Requested \$199,309 in RFP; based on PY23 increased mod of 182,595
Donations	0	0	0	
Totals	527,644	4,730,627	5,258,271	



Southwest Wisconsin Workforce Development Board
 1370 N. Water Street, Platteville, WI 53818 • (608-) 342-4220

SWWDB Nomination Form

As mandated by the Workforce Innovation and Opportunity Act (WIOA) of 2014 (H.R. 803 Sec 107), individuals representing Business, Workforce, Adult Education and Literacy or Higher Education sectors on the Southwest Wisconsin Workforce Development Board (SWWDB) must be nominated by qualified organizations, as detailed below. To be considered for appointment to the SWWDB in the above mentioned categories, applicants provide a completed **Nomination Form**, along with a **resume** and completed **Application** to the SWWDB Chief Executive Officer (Rhonda Suda, r.suda@swwdb.org, *Contact Number: 608-314-3300, Ext. 305*). All appointments to the SWWDB are made by the Southwest Wisconsin Counties Consortium (SWCC). Organizations may nominate more than one candidate for SWCC consideration.

Nominee (Applicant) Information

Name:	Kimberly Lantta		
Telephone:	(Office) 608-473-1391		
WDB Membership Category:	<input checked="" type="checkbox"/> Business	<input checked="" type="checkbox"/> Economic / Community Development	
	<input type="checkbox"/> Workforce / Labor	<input type="checkbox"/> Other	
	<input type="checkbox"/> Adult Education, Literacy, Higher Education		

Nominating Organization: Please complete this section and return this form to the nominee/applicant for submission to the SWCC.

Organization:			
Contact Name:		Title:	
Telephone:		Email:	
Address:			

We hereby nominate the above-named nominee in the membership category indicated and certify the following (*one or more categories may be selected as appropriate*):

Business:

- We are a local business organization and/or business trade association.
- The Nominee is (i) the owner, chief executive, or operating officer with optimum policy-making or hiring authority; (ii) from a business that provides employment opportunities in the region that include, at a minimum, high-quality, work-relevant training and development; and (iii) from a business that represents in-demand industry sector(s) or occupation(s) in the local area.
- Nominee (*circle one*) DOES – or – DOES NOT represent a small business.

Workforce / Labor:

- We are a local labor federation.
- The Nominee is a representative of a labor organization, and/or;
- Nominee is a member of a labor organization or a training director from a joint labor-management apprenticeship program, or;
- The Nominee is a representative of a community-based organizations that has demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and/or
- Nominee is a representative of an organizations that has demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

Adult Education / Literacy / Higher Education

- We are an eligible provider administering adult education and literacy activities under Title II of WIOA.
- The Nominee is a representative of an eligible provider administering adult education and literacy activities under Title II of WIOA, and/or;
- We are an institution of higher education providing workforce investment activities (including community colleges), and/or;
- The Nominee is a representative of an institution of higher education providing workforce investment activities (including Wisconsin Technical College), or;

SWWDB is an equal opportunity employer/service provider. Auxiliary aids and services are available upon request to individuals with disabilities.

HANDOUT 1

- e) The Nominee is a representative of a local educational agency or community-based organization with experience and expertise in addressing the education or training needs of individuals with barriers to employment.

Economic Development / Community Development

I certify that all of the information above true and that I have the authority to make this nomination on behalf of the organization named above.

Authorized Signature of Nominating Organization

Date

KIMBERLY K. LANTTA
1201 Hain Road, Edgerton, WI 53534
Phone: (608) 921-8068
Email: klantta86@gmail.com

WORK HISTORY

May, 2016
To
Present

VP Treasury Management

First Mid Bank & Trust / formerly Blackhawk Bank
Janesville, WI

Direct responsibility for growing the portfolio of Treasury Management clients, as well as managing existing Treasury Management relationships. Deposit generation by prospecting new customers and conducting regular reviews with existing customers. Referrals to other business partners. Joint calls with commercial lenders. Primary focus on: Online Banking, ACH, Merchant Services, Bill Pay, Remote Deposit, Positive Pay, Sweeps, CDARS and ICS products.

- Instrumental in building and growing the Bank's portfolio of campground clients
- Treasury Manager for the Bank's largest client
- Experience working with school districts and municipalities
- Authority to underwrite and approve limits for ACH, Wire Transfers, and other Treasury Management products
- Experience handling fraud situations and properly assisting clients
- Deposit goals met or exceeded
- Health Savings Account – oversight of program for the Bank
- Focus on community involvement and networking

July, 2015
To
May, 2016

AVP Senior Bank Manager

Bank of Sun Prairie
Sun Prairie, WI

Responsible for aiding in the implementation and execution of the sales and service culture, while profitably growing a two branch network. Responsible for small business lending, consumer lending, customer experience, deposit generation, deposit retention and growth of market share and revenue.

- Developed plans for achieving branch sales, fee income and service goals through sales routines, goal setting and coaching.
- Prospect for new business relationships while retaining and deepening existing relationships.
- Work with business clients to uncover referral opportunities.
- Developing new deposit, loan and electronic banking products and strategies to remain attractive and competitive within our markets.

August, 2012
to
March, 2015

SVP Retail Banking Manager

The Bank of New Glarus and Sugar River Banks
New Glarus, WI

Ownership over achieving deposit growth and retention goals, new household acquisition targets and income goals across six branches. Implementation of key components to a sales culture. Management of the Branch Managers, Marketing Coordinator and Deposit Operations Manager. Coordinated the launch of new products and promotions. Member of the ALCO, Compliance, Audit and IT Committees.

- Introduced Relationship Building to the organization and oversaw training for the entire staff.
- Implemented a Performance Management System that included goal setting, tracking of goals and annual reviews for the organization.
- Assumed responsibility for, and expanded, the Bank's Marketing and Advertising Department.

July, 2010
to
August, 2012

Commercial Relationship Manager

Johnson Bank
Janesville, WI

Maintain and expand relationships with existing portfolio of commercial clients, generate new loans and deposits, cold calling, prospecting, referrals to other business partners, collections, compliance with loan policy.

- Successful management of \$35 million, 140-client loan portfolio.
- Improved percentages of past due financials and documents.
- Top insurance referral by any commercial employee in central region.
- Proven record of building and maintaining sustainable client relationships.
- Networking at community and banking industry functions to develop relationships and seek new business opportunities.

October, 2005
to
July, 2010

Personal Banker II

Johnson Bank
Janesville, WI

- Loan generation including: Home equity loans and lines, automobile loans, bridge loans and personal lines of credit.
- Consistently met or exceeded goals for new deposit and loan generation.
- Developed and implemented a Customer Profile System that was adopted across entire bank network.

EDUCATION

- August, 2017 **Graduate School of Banking
at the University of Wisconsin-Madison**
Madison, WI
Diploma
- August, 2017 **University of Wisconsin School of Business**
Madison, WI
Executive Leadership Certificate
- May, 1992 **University of Wisconsin-Whitewater**
Whitewater, WI
Bachelor of Business Administration Degree in Finance

BANK COURSES AND LICENSES

- WBA Introduction to Commercial Lending School
- RMA (Risk Management Association) Lending Modules:
Getting to Know the Customer, Analyzing Non-Financial Risks, Understanding the Numbers, Structuring the Deal, Pricing the Deal, Presenting the Deal, Closing the Deal, Monitoring the Relationship, Dealing With Problem Loans
- RMA Classes: Analyzing Personal Financial Statements and Tax Returns, Financial Statement Analysis, Cash Flow Analysis, Detecting Problem Loans
- Licensed to sell Life, Accident & Health and Credit Insurance in Wisconsin

COMMUNITY INVOLVEMENT

- **UW-Whitewater-Rock County - Dean's Advisory Board**
- **Greater Beloit Chamber of Commerce - Board Member**



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Telephone:	(Office) 608-473-1391		
WDB Membership Category:	<input checked="" type="checkbox"/> Business	<input checked="" type="checkbox"/> Economic / Community Development	
	<input type="checkbox"/> Workforce / Labor	<input type="checkbox"/> Other	
	<input type="checkbox"/> Adult Education, Literacy, Higher Education		

Nominating Organization: Please complete this section and return this form to the nominee/applicant for submission to the SWCC.

Organization:	Greater Beloit Chamber of Commerce		
Contact Name:	Aimee Thurner	Title:	President & CEO
Telephone:	608-365-8835	Email:	aimeet@greaterbeloitchamber.org
Address:	645 Third St., Beloit, WI 53511		

We hereby nominate the above-named nominee in the membership category indicated and certify the following (*one or more categories may be selected as appropriate*):

Business:

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A proud partner of the American Job Center network

